

MINUTES OF FORTRESS WAY ROAD ASSOCIATION ANNUAL POTLUCK MEETING  
MAY 4, 2017

President Rich Farrington opened the potluck buffet at 5:30 PM, and the meeting after 6:00 PM. Attending were Brian Gray (Board V.P.) and Caryl Callsen, Rich and Susan Farrington, Roy and Dolores Bjornson, Lloyd and Jenny Burnthon, Elaine and Bill Dye, Ken and Ginger Commons, Ralph Hampson, Betty Crawford, Bob (Treasurer) and Irene Passeri, Kelly Langelier, John (Board Member) and Sharon Berglund, Lorraine Campbell (Secretary), and Marvel Rhoades. First order of business was recognition of gratitude to the entire group that organized the meal: Dolores, Susan, Elaine, Brian, the procurer of the chicken, and Lorraine for arranging for the Vets Hall.

OLD BUSINESS – Highlights of the 2016 Annual Meeting minutes were reviewed including a Treasury balance of \$34,334.21 in December 2015. It was moved by Roy and seconded by Susan to approve the minutes and was unanimously passed. Treasurer Bob Passeri reviewed the Association's balance sheet and noted the funds were \$36,608.87 in December 2016. Approval of the report was moved and seconded and unanimously passed. Two members are delinquent, amounting to \$250 each. The Board is working to get payment that includes the \$50 late fee for each year overdue. Roy Bjornson's financial review found the books to be correct and in order with thanks to Bob Passeri. Roy will step away from the post of non-board member auditor to maintain this role independent from the Board with Dolores becoming the Secretary. A volunteer is needed for this position that only requires about one hour of time per year to review the financial statement with the Treasurer. Please let Dolores know if you are available for this task ([dbjornson@volcano.net](mailto:dbjornson@volcano.net)). Snow plowing services remained at \$80 per session with only one plowing needed since January 1st. Two complaints were received. One about plowing and parking on the pavement and the other about the mud puddles at the mailboxes near 23474 Fortress Way. Responses were provided to both complaints.

NEW BUSINESS – Lorraine is retiring as Secretary. She was awarded a framed certificate acknowledging her meritorious service as Secretary for three years. Nominations for Secretary were opened. Lorraine nominated Dolores Bjornson as the new Secretary, Ralph seconded, Dolores accepted the nomination, and was unanimously elected.

Member changes were the Adelspergers, Nannette passing on within months of Richard. Nick and Cheryl Harris sold their home to Paul and Lisa Lucido who are welcome but weren't able to attend the meeting.

2017/18 Road Maintenance – Besides snowplowing that is budgeted separately, work planned includes patching some road edges, removal of tree root bumps, crack sealing, patching some potholes on Lower Fortress Way, culvert inlet cleaning, and filling mud puddles with gravel and better drainage at the middle set of mailboxes.

Rich, Brian and John will mark repairs needed on the road and the Board will seek a contractor for the work. The rising root bumps in the pavement by the middle postal boxes on Fortress Way will be one focus of repair, avoiding further damage to the road surface at that site, and puddling on the edge that softens the road and contributes to the problem. Ken noted a pothole at the end of the county maintained portion of Lodestar Way that is a growing problem. Rich will ask the county for paving or repairs as he done before. Potholes grow if not addressed promptly. The screens and culvert cleaning have vastly improved the road drainage. Kudos for all who've complied; it's working!

A motion was made by Lorraine to raise the road maintenance budget for 2017/18 to \$8,000 from \$7,000 due to the recent report of potholes on lower Fortress Way that need attention due to the wet winter. The motion was seconded by Bill Dye and passed.

Rich spoke about the hazard of parking on the pavement to remind everyone that parking on the pavement isn't allowed, and to arrange for off- pavement parking because of the hazards of single lane driving during emergencies, pedestrian traffic, and in snowy circumstances. Voluntary cooperation is required as we have no enforcement power as an Association. Parking off the pavement for safety is required by our Maintenance Agreement. It applies to all residents and guests.

Sharon Berglund, "ambassador of communications," is most effective and we thank her for her efforts to improve communications among the old and new residents for mutual benefits all around. PG&E removed a number of bark-beetle killed trees at the entry to Fortress Way. Property owners should take down any dead hazard trees to prevent them from falling on the road or their improvements risking damage and injury.

Rich reminded members that ditches and culvert screens and culverts need to be kept free of leaves and pine needles. Roy recommended adding some "pre-screens" ahead of culverts where leaf and needle fall is heavy. Rich also said branches growing into the roadway need to be cut back to maintain sight distance for driver and pedestrian safety.

A sign-up sheet was circulated to identify people that approve of receiving email notices and information from the Association. This will save costs of sending out hardcopies. Members can add their name to this list by emailing Secretary Dolores at [dbjornson@volcano.net](mailto:dbjornson@volcano.net).

Thanks to Bob Passeri, FWRA has a web site at no cost to the Association, where documents can be viewed. The link to it is [fortressra.ussnautilus.us](http://fortressra.ussnautilus.us)

The meeting was adjourned at 7:30pm.

Respectfully submitted,

Lorraine Campbell, Retired.

Rich Farrington  
President